

# New Morning Drop-Off Procedures for Red Hawk Ridge

In an effort to relieve morning drop-off congestion and keep our students safe, the RHR Parking Lot Committee is implementing a new procedure. *Starting Monday, April 15th*, the following will be the expected procedure for the drop off lane in the morning.

When you enter the school's drive way, there are two lanes in front of the building:

**Left Lane**- If you are parking for *any* reason you must stay in the left lane and continue past the front of the building and park in a designated parking spot. For the safety of our students, drop-offs in this lane are *not* allowed.

**Right Lane**- This lane is only for drop and go. Drivers must pull as far forward as possible. All "Drop and Go" cars will remain in the right lane and follow the car in front of them. When the cars have come to a complete stop, students can exit to the side walk and walk to their class lines. As the car in front of you leaves, you are to follow them out. *At no time are drivers allowed to stay parked in this lane for ANY amount of time.* This will be a continuously moving lane. Because of the volume of cars needing to drop off students, please have your child(ren) prepared to exit your car immediately so that you are able to move your car from the "Drop and Go" lane.

We will have several of the staff out on April 15<sup>th</sup> to help with this new procedure. Please remember that **students should not be dropped off until 8:40** as there is no supervision until then. Teachers take their classes into the building at 8:50 so that instruction can begin promptly at 9:00.

Thank you for your continued efforts to keep our students safe!

The RHR Parking Lot Committee

If you have questions, please contact Yvette Wrona 720-886-3827

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